



Goshen Elementary School PTO Volunteer Form

Name: _____

Phone Number: _____ Cell Phone: _____

E-mail: _____

Student Name: _____ Grade: _____

Whether you have a little time or a lot, there are plenty of ways to get involved at Goshen Elementary. Please take a moment to review some the volunteer opportunities available. Complete this form and return it with one or more checked areas to the volunteer table, or on your child's first day of school. Our goal is to match your interest and talent with our various committees and programs. Not all of the programs are listed below as some committees require volunteers on an "as needed" basis. If you would prefer this type of option, please check the General Volunteer option and the end of this form. When we need additional help, the General Volunteer list will be contacted. Thanks in advance for your support. Some committees get underway very quickly, which means we may be contacting you soon! Again, we appreciate your support and thank you for helping Goshen students have the best year possible. Please check the area or areas of interest and indicate the level at which you would like to be involved:

Accelerated Reader - CRITICAL WE NEED A CHAIR FOR THIS PROGRAM!

Chair Co-Chair Volunteer

The Accelerated Reader Committee is responsible for coordinating and facilitating the Accelerated Reader program including testing, ordering tests, books and providing rewards when students reach goals and objectives.

Art Sale

Chair Co-Chair Volunteer

Coordinate and run the first ever student art sale. Students will create an art piece in class and this will be duplicated and available for parents and family members to purchase on items such as magnets, key chains, mugs and more. Sale will run for two weeks in November and items will be distributed in December in time for the holiday.

Book Fair

Volunteer

Help us raise funds for the media center. Volunteers will help set up Book Fair, work the fair during its run time and offer general customer service for this fun book sale.

Box Tops for Education

Volunteer

Volunteers will help prepare turned-in Box Tops for Education to be submitted for reimbursement. A year-round project, but only a limited number of collections are held each year, so the time required is highly flexible; duties can often be done at home.

Culvers Nights

Co-Chair Volunteer

Coordinate with Culvers to set up one Goshen Culvers Family Nights, distribute flyers and promote within the school before events.

Decorating Committee:

Chair Co-Chair Volunteer

This committee is responsible for decorating the lobby of the school to reflect the seasonal changes and special themes of the year. Volunteers may help to design and create decorations, as well as affix and take down the decorations on an as needed basis. Each Season has a Committee and a chair (Fall, Winter, Spring/Summer). Please indicate which season you are interested in: Fall Winter Spring/Summer Any/All

Fall Festival

Chair Co-Chair Volunteer

The Goshen Elementary Fall Festival will be one of our first major fundraisers of the year. It will require a lot of help and organization to pull off the festival. There will be subcommittees for a variety of jobs that will suite every amount of time and interest imaginable. Whether you can help in the planning stages, or on that one night (manning a prize booth, game or food area) we appreciate all the help we can get.

Foreign Language Club

Volunteer

Work with the YMCA to help support the Spanish and French language programs for K-2. The YMCA does most of the work; you are just their main point of contact and help to facilitate their needs. At the end of the year, the chair and volunteers will help coordinate the end of the year foreign language program.

Going Green

Volunteer

Send email communications and documents to parents who have opted in to the program. Emails go out bi-weekly depending on the time of year and the number of activities and programs that are happening.

Laminating

Volunteer

If you like the flexibility of helping out once or twice a month, during school hours, this is the committee for you. After a required training session, volunteers will be able to have a consistent activity by helping to laminate items for our Goshen Elementary teachers.

Media Center (library) - CRITICAL WE NEED A CHAIR FOR THIS PROGRAM!

Chair Co-Chair Volunteer

To ensure the children have an organized place to check out books and take advantage of the books available to them, we need helpers who can devote a couple of flexible hours each week/month (depending on number of volunteers and their availability) to return books to the shelves and organize materials.

Parents Night Out - CRITICAL WE NEED A CHAIR FOR THIS PROGRAM!

Chair Co-Chair Volunteer

Coordinate and run the annual parents night out including games, crafts, movies and a visit from St. Nick! Event takes place in December just in time to allow parents a night out for holiday shopping.



Pizza Sales

Volunteer

One of the largest fundraisers for the school the Chair and Co-chair will work to determine the sale, coordinate pricing and timeline for sale and distribution, facilitate distributing the forms and promoting the program within the school, collect orders and verify funds received for orders and submit orders for fulfillment. Volunteers will help with distribution, collection and other duties as needed by the chairs.

Rewards Programs

Chair Co-Chair Volunteer

Work with Good Search, Target and Schnuck's and other rewards programs to keep parents aware of the programs and tracking the money earned on a monthly basis.

Skate Night

Chair Co-Chair Volunteer

Coordinate Skate Night for beginning of year. Work with YMCA to schedule event, promote event within the school and be on-site to ensure the events run smoothly.

Sock Hop

Chair Co-Chair Volunteer

Work with volunteers and chair to plan this year's third annual 50's themed sock hop. Attend all the meetings and help with planning, organization and on-site running of the event.

Spirit Wear

Volunteer

Distribute order forms, collect forms & payment, advertise sales and arrange for distribution once the orders come in. Time requirements: Flexible, as determined by committee members; sale takes place several times throughout the year.

Staff Appreciation

Chair Co-Chair Volunteer

Approximately once a quarter, volunteers plan, create something for the teachers and staff at Goshen Elementary. With enough volunteers, participation could be limited to every other event.

Volunteer Coordinator

Volunteer

Someone has to keep all of these volunteers organized. The Volunteer coordinator will manage the volunteers list and provide copies of all volunteers to the appropriate committees. The volunteer coordinator will also work with F.I.T. and GO as needed as well as our parent volunteers to help recruit for functions as needed.

Web Master

Volunteer

Help keep PTO Website up-to-date. Coordinate with PTO President, Principal and committees to keep the web site current and relevant.

Yearbook

Chair Co-Chair Volunteer

During the fall, winter and early spring, these volunteers help design many of the terrific photo and information pages that make up the yearbook. Most of the work for this committee can be done at home; this committee meets only as necessary

General Volunteer List:

This list is contacted based on the needs of programs that run throughout the year. As the opportunities arise, volunteers will be contacted and can choose whether the specific opportunity works with their schedule. Examples of such activities may include, Fall Festival, Goshen Olympics, Assemblies, Field Trips, Fine Arts Day, Sock Hop or other activities.

Your participation at Goshen Elementary is a vital part of your child's time here, and can be a rewarding experience for you, too! All parent help is gratefully appreciated. Please return this form as quickly as possible to enable us to match up those with time and interest to areas of need. Please feel free to email a member of the PTO Board with any questions you may have regarding committees.

Your 2011-2012 PTO Board is:

Stacy Petry, President	stacelp5@gmail.com
Allison Hershberger, Vice President	allison.hershberger@gmail.com
Michelle Chitwood, Vice President	mchitwd78@att.net
Christy McDougal, Treasurer	chrall@siue.edu
Jenny Byron, Secretary	jennybyron@yahoo.com

